



## GUIDELINES

### PLEASURE CRAFT

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The *Pacific Pilotage Regulations* state that **every pleasure craft over 500 gross tons (ITC)** is subject to compulsory pilotage.

Section 10(3) of the Regulations allows the Pacific Pilotage Authority to waive compulsory pilotage provided that the following conditions are met:

1. The vessel is under 10,000 gross tons (ITC).
2. All persons in charge of the deck watch meet the following certification and sea time requirements:
  - (a) *hold certificates of competency of the proper class and category of voyage for the ship that are required by Part 2 of the [Marine Personnel Regulations](#);*
  - (b) *have served either 150 days of service in the preceding 18 months or 365 days of service in the preceding 60 months, of which 60 days must have been served in the preceding 24 months, at sea as a person in charge of the deck watch on one or more ships on voyages in the region or engaged in the coastal trade; and*
  - (c) *have served as persons in charge of the deck watch in the compulsory pilotage area for which the waiver is sought on one or more occasions during the preceding 24 months.*
3. A formal waiver application is made with the required documentation at least two weeks prior to the planned sailing date through compulsory pilotage waters.

The following describes the necessary documentation and process in order for the Pacific Pilotage Authority to assess an application:

1. **Application form:** the application form can be found on the PPA website. The form must be completed in full and signed.
2. **Deck officer credentials:** for each deck watch officer who will navigate the vessel in compulsory pilotage waters you must provide,
  - a copy of a Canadian or U.S. issued certificate of competency appropriate to the vessel size
  - sea time submission (using the sea time form found on the PPA website)
  - testimonials to validate the sea time submission
3. **Proof of insurance coverage:** written confirmation that the vessel is insured with both Hull and P&I underwriters, including the policy dates and coverage amounts.
4. **Waiver of subrogation:** letter or statement from the vessel's underwriters specifically acknowledging that the vessel is at liberty to sail in the region without a pilot and specifically agreeing that should the Pacific Pilotage Authority waive compulsory pilotage for the insured vessel, the underwriter agrees to waive subrogation against the Pacific Pilotage Authority and its directors, officers, and employees.

5. **Letter of indemnity:** letter of indemnity from the vessel owner stating the following:

*“In consideration of the Pacific Pilotage Authority, waiving compulsory pilotage in respect of the vessel (name of vessel) the undersigned owner or authorized representative of the vessel owner agrees that the owner shall indemnify and hold harmless the Pacific Pilotage Authority, its directors and officers from and against all claims of whatsoever nature and kind including any claim resulting from negligent conduct, arising while the vessel is operating in the region administered by the Pacific Pilotage Authority.”*

*Applications can be submitted via e-mail to [forgeti@ppa.gc.ca](mailto:forgeti@ppa.gc.ca).*

*Please note:*

- “Deck watch officer” means a person who has the immediate charge of navigation, maneuvering, operation or safety of a ship, but does not include a pilot. The definition thus refers to the master and the officers, as the master will have charge of the navigation and maneuvering during the berthing and unberthing of the vessel.
- **The waiver is not granted until a waiver letter is issued by the Pacific Pilotage Authority.**