

PACIFIC PILOTAGE AUTHORITY

1000 – 1130 West Pender Street
Vancouver, B.C
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NOTICE TO INDUSTRY

Date Issued: 23 April 2015

Notice Number: 03/2015

Subject: Source cards

Geographic Area: Compulsory pilotage waters, BC

Details:

In preparation for the future implementation of electronic source cards, PPA will discontinue the practice of scanning source cards for inclusion with its invoices. Once electronic cards are in use there will no longer be a physical card to attach to the invoices and PPA needs time to assess what issues, if any, may arise as a result of not attaching the source card.

All of the information on the source card is contained on the invoice and the master will still be receiving a paper copy.

Guideline:

Effective **May 1, 2015**, PPA will cease to include the source cards with its invoices. The original source cards will be retained by the PPA and can be viewed upon request.

Please contact the undersigned at oberkev@ppa.gc.ca or by telephone at 604-666-6771 if there are any queries or concerns.

Kevin Obermeyer
Chief Executive Officer