



NOTICE OF REVISED SERVICE CHARGES

July 17, 2024

GENERAL

Pursuant to section 33.3 of the *Pilotage Act*, S.C. 1985, c. P-14, the following document provides notice (the “**Notice**”) of the Pacific Pilotage Authority’s (the “**Authority**”) proposed revised charges which would come into effect on or around October 17, 2024.

This Notice includes a description of the proposal, including justification in relation to establishing or revising the pilotage charge, and the circumstances in which the charge will apply. In developing the charge, the Authority has observed all charging principles established under section 33.2 of the *Pilotage Act*.

Persons interested in making representations to the Authority regarding the proposal set out in this Notice may do so in writing to the address set out in section 5 of this Notice and must be received by the Authority no later than close of business on **August 16, 2024**.

Any person making written representations must include a summary of those representations. Note that this summary may be made public by the Authority. In addition, any person making written representations by the date set out in this Notice will have an opportunity to file a notice of objection related to the proposal with the Canadian Transportation Agency.

This Notice affects charges for services that the Authority provides or makes available in relation to compulsory pilotage under s. 33(1) of the *Pilotage Act*.

Except for the revisions proposed in this Notice, all the existing charges and related terms and conditions, set out in the “*Customer Guide to Charges*” remain in effect.

This Notice consists of the following sections:

- 1) Proposed Revision to Service Charge Rates
 - 1.1 Background
 - 1.2 Proposed hourly charge for pilot transportation by helicopter
- 2) Proposed Implementation of the Proposed Revised Service Charges
- 3) Re-establishment of Current Service Charges
- 4) Definitions and Calculations; and
- 5) Information regarding the Notice and on making representations to the Pacific Pilotage Authority.

1. PROPOSED REVISION TO PILOTAGE CHARGE RATES

1.1 Background

When establishing a new charge for pilotage services or when revising an existing pilotage charge, the Authority must follow the charging principles set out in section 33.2 of the *Pilotage Act*. These principles prescribe that, among other requirements, charges must not be set at levels that, based on reasonable and prudent projections, would generate revenues exceeding the Authority's current and future financial obligations related to the provision of compulsory pilotage services. Pursuant to the charging principles, the Authority's Board of Directors approves the amount and timing of changes to customer service charges. The Board of Directors also approves the Authority's annual budget which includes the amounts to be recovered through customer service charges for the year.

As noted, the Authority plans its operations to result in a financial position in which revenues do not exceed current and future financial obligations related to the provision of compulsory pilotage services.

Recently the Authority introduced a helicopter service to transport pilots to/from tankers departing from Trans Mountain's Westridge terminal in Burnaby, BC. As the helicopter is available on a daily basis, subject to prior commitments, there may be a need or opportunity to utilize the helicopter to transport pilots to/from other vessels at various undesignated locations. Therefore, the Authority is seeking to establish an hourly rate to charge for this service.

1.2 Proposed new hourly charge for unscheduled pilot transportation by helicopter

The cost to provide transportation by helicopter includes a fixed standby fee, regardless of usage, plus variable operating costs for labour and fuel (based on flight hours), training, equipment, and a share of administrative costs. Since it is not possible to estimate the number of unscheduled requests, the Authority is basing the proposed charge on the variable operating costs for labour and fuel, plus a contribution to the fixed costs of the standby fee, training, equipment and administration. The proposed charge below is subject to the helicopter being available for use. Priority would be given to any pre-scheduled commitments (e.g. tankers departing from Trans Mountain's Westridge terminal).

The Authority proposes to charge a fee of \$1,200 per 15 minutes of flying time, or portion thereof, for pilot transportation by helicopter to undesignated locations. This is subject to a minimum charge of \$4,800 (i.e. the equivalent of one hour) per roundtrip for the helicopter.

2. PROPOSED IMPLEMENTATION OF THE PROPOSED REVISED SERVICE CHARGES

All charges would be effective on or around October 17, 2024.

3. RE-ESTABLISHMENT OF CURRENT SERVICE CHARGES

Except for the revisions proposed in this Notice, all the existing charges and related terms and calculations continue in effect, as set out in the Authority's current *Customer Guide to Charges* (available on the Authority's website at <https://www.ppa.gc.ca/>)

4. DEFINITIONS AND CALCULATIONS

The definitions and calculations can be found in the Authority's Customer Guide to Charges, which is available on the Authority's website at <https://www.ppa.gc.ca/>.

5. INFORMATION REGARDING THE NOTICE AND ON MAKING REPRESENTATIONS TO THE PACIFIC PILOTAGE AUTHORITY

The Notice is available online and a copy may be downloaded from the Authority's website at <https://www.ppa.gc.ca/>. Information on the existing charges is also provided on the Authority's website.

Additional copies of the Notice or a copy of the Details and Principles document can be obtained through request at the following address:

In writing: Chief Executive Officer
Pacific Pilotage Authority
1000-1130 West Pender Street
Vancouver, BC
V6E 4A4

By email: smackenzie@ppa.gc.ca
By telephone (604) 666-6988

Pursuant to section 33.3 of the *Pilotage Act*, any person may make representations about the proposal to the Authority, in writing, on or before the date set out in this Notice. Any person making written representations is to include a summary of those representations. The summary may be made public by the Authority. In addition, any person making written representations by the date set out in this Notice will have an opportunity to file a notice of objection related to the proposal with the Canadian Transportation Agency.

Pursuant to section 33.3 of the *Pilotage Act*, persons interested in making representations in writing to the Authority regarding the Notice may do so in writing to the following address:

*PACIFIC PILOTAGE AUTHORITY
1000-1130 West Pender Street
Vancouver, BC
V6E 4A4
Attention: Chief Financial Officer*

By facsimile: (604) 666-1647

Note: Representations must be received by the Authority not later than the close of business on August 16, 2024.